

LIST OF PROCESSINGS FOR WHICH SWIBECO SA ACTS AS DATA PROCESSOR

| BANNIERE D'IDENTITE DU DOCUMENT | |
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| Classification | Internal |

1. Personal data relating to the Swibeco Platform

| Processing | Categories of people concerned | Personal data used | Basis of treatment | The duration of the conservation |
|---|--------------------------------|---|--|---|
| Creation/Modification of the Administrator Account | Administrator account | <ul style="list-style-type: none"> Name First name E-mail | Service provision contract between Swibeco SA and the Client Company | Duration of the contractual relationship + 120 days |
| Creation of the User Account | User account | <ul style="list-style-type: none"> Name First name E-mail | Service provision contract between Swibeco SA and the Client Company | Duration of the contractual relationship + 120 days |
| Changing the User Account | User account | <ul style="list-style-type: none"> Name First name E-mail Professional anniversary (optional) | Service provision contract between Swibeco SA and the Client Company | Duration of the contractual relationship + 120 days |
| Distribution of Swipoints | User account | <ul style="list-style-type: none"> Date of birth Amount distributed Professional anniversary | Service provision contract between Swibeco SA and the Client Company | Duration of the contractual relationship + 120 days |

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| <p>Access to payment information and reimbursement</p> | <p>User account</p> | <ul style="list-style-type: none"> • Last 4 digits of bank card (if used) • Date • expiration • • Origin of map • • Origin of the IP • • ID of the transaction • • Network of Visa, MasterCard, ... | | |
|---|---------------------|--|--|--|

2. Personal data relating to the Lunch Card

| Processing | Categories of people concerned | Personal data used | Basis of treatment | The duration of the conservation |
|--|--------------------------------|---|--|--|
| <p>Opening of the account CornerBank</p> | <p>Signatory</p> | <ul style="list-style-type: none"> • Name • First name • E-mail • Address • Phone • Date of birth • Place of birth • Native country • Nationality • ID card | <p>Service provision contract between Swibeco SA and the Client Company</p> | <p>Duration of the contractual relationship + 120 days (Identity card: immediate destruction)</p> |
| <p>Création/Modification du Compte administrateur</p> | <p>Administrator account</p> | <ul style="list-style-type: none"> • Name • First name • E-mail • Phone | <p>Service provision contract between Swibeco SA and the Client Company</p> | <p>Duration of the contractual relationship + 120 days</p> |
| <p>Creation and modification of the Account user</p> | <p>User account</p> | <ul style="list-style-type: none"> • Name • First name • E-mail • Gender • Nationality • Date of birth • Language • Delivery address | <p>Service provision contract between Swibeco SA and the Client Company</p> | <p>Duration of the contractual relationship + 120 days</p> |
| <p>Order/Replacement of the Lunch Card</p> | <p>User account</p> | <ul style="list-style-type: none"> • Name • First name • Gender • Language • Delivery address | <p>Service provision contract between Swibeco SA and the Client Company</p> | <p>Duration of the contractual relationship + 120 days</p> |
| | | <ul style="list-style-type: none"> • Name • First name • E-mail • Gender | <p>Service provision contract between Swibeco SA and the Client Company / Legal obligation</p> | <p>Swibeco being an HR service provider offering a benefit management tool relating to employee remuneration, and HR data relating to remuneration</p> |

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| <p>Realization of Loads & Unloads of the Lunch Card</p> | <p>User account</p> | <ul style="list-style-type: none"> • Nationality • Date of birth • Language • Delivery address • Amount of incoming and outgoing transactions from or to the employer account | | <p>having to be kept 10 years after the employment relationship by the employer, Swibeco must retain and make available to the employer, LOADS and UNLOADS data (incoming and outgoing transactions from or to the employer account), for a period of 10 years after the end of employment relationship between the card holder and his employer.</p> |
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